

**TOWN OF MILLERSBURG**  
**P.O. Box 278**  
**Millersburg, IN 46543**  
**Office of Clerk-Treasurer**  
**Phone: 574-642-3976**

**AMENDING OF THE SALARY ORDINANCE 2021-19 THE SALARY ORDINANCE FOR 2022**

Therefore, be it ordained by the Town Council and the Town Utility Service Board that the following salary schedule and employee benefits shall be in full force and effective January 1, 2022.

WHEREAS, IC 36-5-3-2 states the town legislative body shall fix the compensation of its own members, the Town Clerk-Treasurer, the Town Marshal and other Town officers and employees.

WHEREAS, the Town Council wishes to establish the Bi-weekly Salaries that shall be effective January 1 2022. The Town Council Members will be paid during the first payroll of every month.

Upon discretion from supervisor and Town Council approval, holiday pay can be given to hourly workers for the designated 11 or (14 holidays for the Clerk's Office) holidays and two floating holidays at their regular hourly base rate. <sup>2</sup>

Health & Life Insurance will be paid for by the Town of Millersburg, except the employee's share of 20%. The employee will pay 1/26<sup>th</sup> being deducted from each payroll.

The Town pays for full disability insurance for full time employees

An insurance deduction reimbursement of \$500.00 will be given to all full-time employees.

All full-time employees will be eligible to enroll in INPRS, employee's pay 3% and the ER share is 11.2%

Full-time employees are eligible for PAID TIME OFF depending on the longevity of working with the Town.

All full-time employees will receive 11 paid holidays.

Compensatory Time will be given for working more than 40 hours a week at the rate of time and a half (1.5)

Full-time employees that receive a "call out" after normal work hours will receive a two-hour minimum of time worked.

Mileage will be reimbursed for anyone that uses their personal vehicle for work related matters. Reimbursement will be at the State's going rate for that year.

The Marshal shall receive \$1,000.00, Deputy Marshal \$500.00, Reserve Officer \$300.00, Clerk Treasurer \$450.00 and Deputy Clerk \$450.00 for clothing allowance.<sup>1</sup>

Council, Utility Assist, Deputy Clerk, and Full-time employees will receive \$100.00 in December. Park Maintenance Director will receive a merit bonus of \$80.00.<sup>1</sup>

Position	Status	Amount	General	Water	Waste Water	Park	EDIT	Public Safety	MVH
Clerk Treasurer	Salary Exempt	\$1,797.17	34%	33%	33%				
Utility Superintendent	Salary/Comp	\$2,389.60		50%	50%				
Marshal	Salary/Comp	\$2,135.19	100%						
Deputy Marshal	Salary/ Comp	\$1,703.62	100%						
Maintenance Director	Salary/Comp	\$2,477.15	80%	10%	10%				
Maintenance Assistant / Avery	Salary/Comp	\$1,951.85	80%	10%	10%				
Econo. Develop. Coordinator	Salary/Exempt	\$165					100%		
Deputy Clerk / Marshal's Assist	Hourly <sup>2</sup>	\$17.51	50%	25%	25%				
Utility Assistant / Clerk's Assist	Hourly <sup>2</sup>	\$18.28		50%	50%				
Mower	Hourly	\$15.00	100%						
Maintenance Assistant / Austin	Salary/Comp	\$1,697.44	30%	10%	10%	50%			
Town Council President	Monthly	\$366.68	34%	33%	33%				
Town Council Member(2)	Monthly	\$330.63	34%	33%	33%				

Park Maintenance Director	Seasonal	\$663				100%			
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1) All taxes on merit pay will be taken out afterwards.

This Ordinance is adopted in compliance with the Indiana Code 36-5-3-2, mandating the Town legislative body establish salaries for Town officials, officers, and employees.

NOW, THEREFORE BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF MILLERSBURG, as follows:

**Nay:**

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 \_\_\_\_\_  
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James Winkler  
 Dean Smith  
 Austin Turner

**Aye:**

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Adopted February 9<sup>th</sup>, 2022 for year 2022.

Attest: MacKenzie Taylor – Clerk Treasurer

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